

# INFO EXCHANGE

Part of the Alcumus group

## Property Information Management 'A Single View Of The Truth'

### The Problem:

Managing key property data can be a real challenge as it is often generated, tracked and reported via a myriad of spreadsheets, databases, paper forms and folders of business information. This can lead to a data integrity nightmare and require complex and time consuming data consolidation - producing reports which are inconsistent and unreliable.

There is a need for a single, central repository for all current and historical data and documentation to provide a consolidated and accurate view of key property information.

### The Solution:

Our goal is to help you deliver accurate and timely data at your fingertips.

We work with you to understand your business processes, then use our flexible Info Tracker software to convert your business process and paper forms into an online system, accessed via a secure and reliable hosting partner. Through your web based exchange, a limitless number of internal and external users accurately record and track property data.

Using the integrated report builder, reports are then tailored to your business needs, providing real time data at any time of day, any day of the week.

Info Tracker is easily configured to your specific requirements and processes and rapidly deployed - avoiding costly and time-consuming bespoke development.

## What types of data and processes can be managed?

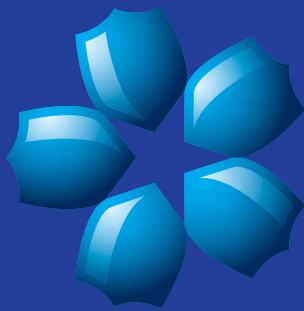
### Property Information:

- Property details
- Compliance tracking
- Audit and inspection
- Lease/rent data
- Asbestos records
- Equipment schedules
- Associated documents/files

### Project Management:

- Project details
- Progress reporting and milestones
- Change Orders
- Cost management and cash flow
- Project document management
- Performance / KPIs
- Specifications and standards library





# INFO EXCHANGE

Part of the Alcumus group

## Key Features:

- Effectively tracks property data for even the largest of portfolios - UK or worldwide
- User friendly permission based access allows data to be entered at source by internal and external stakeholders
- Workflow tools trigger notifications of key events (lease renewal, rent reviews, asbestos surveys, etc)
- Multi-site capability for a limitless number of users
- Document and content management systems for file sharing and archiving
- Powerful reporting at the touch of a button
- Historical data migration

## The Benefits:

### Accurate real time data at your fingertips

Our solution provides a holistic view of all property activities, data and issues, ensuring consistent management processes are applied across the entire portfolio delivering:

- Significant efficiency savings in time and resources
- Enhanced decision making
- Improved collaboration and organisational clarity
- Reduced overall risk
- Rapid deployment in weeks provides a quick return on investment



## Don't just take our word for it...

*"We have created a Project Control and Archive system using the Info Tracker software that enables the effective monitoring of progress, budget and quality of individual projects. It provides a consistent information management process to all projects and improves communication and coordination among the disparate project work streams. The system also ensures that external suppliers and contractors comply with the RBS project management process."*

(The Royal Bank of Scotland)

## With over 25,000 users our growing client base includes...

RBS, Sainsbury's, HSBC, Lloyds Banking Group, Carlsberg, ASDA, London 2012 Olympics, Laing O'Rourke, Capita Group, Capital Shopping Centres, RNLI, Balfour Beatty, Merlin Group, Welsh Water, Cancer Research, Lloyds Register ...and many more.

**Contact us on 01926 844200 or email [info@info-exchange.com](mailto:info@info-exchange.com)** to arrange an online demo or meeting to find out how Info Tracker could help you manage your property portfolio and projects.

Info Exchange Limited

The Bean Store New House Farm Business Centre Langley Road Edstone Warwickshire B95 6DL

Tel: +44 (0)1926 844 200 Fax: +44 (0)1926 844 219 Email: [info@info-exchange.com](mailto:info@info-exchange.com) Web: [www.info-exchange.com](http://www.info-exchange.com)